



Boston/NON-CUSTOMER (GENERAL L&D PRO) VERSION

Subject Line: Request to Attend Inspire 2026 Conference

Body:

Hi [Boss Name],

I'd like to request your approval to attend **Docebo's Inspire 2027 conference**, taking place in **Boston, Massachusetts** from **March 1-3, 2027**.

Inspire is the premier L&D event that brings together learning leaders, technology innovators, and industry changemakers from around the world. As we continue to explore new strategies and tools for our learning programs, this conference offers an ideal opportunity to gain insights, make valuable connections, and explore cutting-edge innovations and best practices in the field.

There are two key benefits in me attending this event:

- **Professional Development:** Inspire features sessions from the leading voices in L&D and AI. Past Inspires have featured L&D, HR, and Talent leaders showing how to drive business impact. I'll bring back actionable ideas and proven strategies that align with our learning goals at [Company Name].
- **Networking Opportunities:** The event also brings together a diverse global community of learning professionals. It's a chance to build relationships, exchange ideas, and learn from organizations facing similar challenges and opportunities. These connections can lead to collaborations, partnerships, and knowledge-sharing opportunities, benefitting our organization in the long run.

The total cost for me to attend this conference includes:

- **Airfare:** [Your city] to Boston costs about \$XXXX
- **Accommodation:** [x] nights at the conference hotel is approximately \$XXXX.XX USD (Docebo's special rate starts at \$309 USD per night night, plus taxes and fees)
- **Tickets:** A 2-day pass, which includes access to all conference sessions, networking events, and meals (breakfast, lunch & some evening fare) is \$795 USD (early bird rate until October 31, 2026). Regular ticket pricing is \$1,195 USD.



I'm confident this experience will support my professional growth and offer practical takeaways for our L&D strategy. I'm also committed to sharing key insights with our team after the event to ensure we maximize the value of attending.

Thank you for considering my request. Please let me know if you need any additional information.

Best,
[Sender Name]