



2026 VENDOR CONTRACT The Minnesota Quilt Show

I. Parties

Minnesota Quilters, Inc. **And Vendor**
253 State St.
St. Paul, MN 55107-1612

II. Term

Date/Time of agreement acceptance as determined by click of "Accept" button on 2026 Merchant/Vendor Management electronic form through May 1, 2026. Vendors understand that this contract contains no renewal rights or booth placement for any subsequent shows.

III. Booth Options

Minnesota Quilters agrees to rent Vendor booth space(s) as listed at the end of this contract. Booths are 8' tall maximum. All booths are piped and draped on 3 sides and include a sign showing business name, city/state, and booth number. **Tables and chairs are NOT included in the booth price except for the Pattern Designer Showcase.** Tables and chairs will be available for rental from the show decorator.

Booth Description	Launch Rates Until 12/31/25	Regular Rates after 12/31/25
Pattern Designer Showcase (shared booth, 10' drape, table, run by MQ, MQ keeps 25% commission)	\$100	\$150
Half booth (10' wide by 6' deep) <i>Limited number available.</i>	\$350	\$475
Single booth (10' wide x 10' deep)	\$575	\$785
Single + 1/2 booth (15' wide x 10' deep) <i>Limited number available.</i>	\$850	\$1200
Double booth (20' wide x 10' deep)	\$1100	\$1550
Double + 1/2 booth (25' wide X 10' deep) <i>Limited number available.</i>	\$1400	\$1900
Triple booth (30' wide x 10' deep)	\$1650	\$2250
Quad booth (40' wide x 10' deep)	\$2100	\$2900
Corner	Additional \$160	Additional \$260
End Cap	Additional \$525	Additional \$625

IV. Pricing

Vendors who register and submit payment on or **before 12/31/2025** will receive the Launch Rates. Vendors who register and submit payment **after 12/31/2025** will receive the Regular Rates as listed.

V. Booth Rental Payment Information

- Acknowledgement of vendor participation at the 2026 show will be posted to the websites when full booth payment has been received.
- The show guide goes to the printer on May 1. If payment in full is not received by this date, vending information and booth location will not be included in the show guide. Vendors who register after May 1 must provide payment at time of registration and will not be included in the show guide.

VI. Services to be provided by Vendor

Vendor is a merchant, manufacturer or otherwise who owns a business seeking to display and sell quality quilt or quilter related merchandise The Minnesota Quilt Show to be held **June 10-13, 2026, at River's Edge Convention Center, in St. Cloud, Minnesota**. All necessary fees, documents and information listed in this contract must be received by their due dates or vendor will not be allowed on the show floor.

Vendor will:

- Arrange for additional services and equipment for their booth. Minnesota Quilters will contact vendor in May to provide booth number, move-in time, parking, and venue information. We will also include information about how to order additional services: electricity, wireless access, tables, chairs, skirting for tables, carpet, etc. These services will be at an additional cost and paid directly to the decorator listed.
- Complete set-up by **5:00 p.m. on Wednesday, June 10, 2026**.
- Be present and open during the preview and all show hours:
 - Wednesday, June 10, 2026, 7 - 9 p.m.
 - Thursday, June 11 and Friday, June 12, 2025, 9 a.m. - 5 p.m.
 - Saturday, June 13, 2026, 9 a.m. - 4 p.m.
- Begin teardown after **4:00 p.m. on Saturday, June 13, 2026**, the last day of The Show, and have all booth items off the show floor by **8:00 p.m. on Saturday, June 13, 2026**.
- Vendors that are placed in a corner but have not paid for a corner aisle must keep the aisle drapes in place. The aisle drape may not be used on the outside; however, you may use the inside of the booth for display.
- Vendors that have paid for corner booths may remove the aisle drapes.
- Tables and products must fit inside the confines of the rented booth space.
- Vendors agree to demonstrate respectful behavior to other vendors, show attendees, show committee, and show director. Respectful behavior includes listening to customers, not enticing customers out of other booths, being a good neighbor to other vendors, etc.
- A \$75 fee will be charged and vending privileges suspended for the following year to any Vendor who:
 - Closes early any day of the show.
 - Closes early or begins taking down their vendor display prior to the close of the exhibit hours on the last day of the show.
 - Does not have all of their items off the show floor by 8:00 p.m. on Saturday, June 13, 2026.

- Plays music or any audio device in their booth.
- Uses aisle space for display of goods or conducting sales
- Commits a material breach of this contract.
- Violates Venue or Minnesota Quilter's rules regarding the use of entrance/exit doors.
- Use of Vendor name badges or ribbons by non-employees.
- Vendor will provide to Minnesota Quilters a completed Form ST19 – Minnesota Revenue Operator Certificate of Compliance (www.revenue.state.mn.us/Forms_and_Instructions/st19.pdf) by **June 1, 2026**.
- Vendor will provide to Minnesota Quilters a current Certificate of Liability Insurance showing Minnesota Quilters, Inc. as the Certificate Holder and Additional Insured **by June 1, 2026**. General Liability amounts will be a minimum of:
 - Each Occurrence: \$1,000,000
 - Damage to Rented Premises (each occurrence): \$100,000
 - Medical Expense (any one person): \$10,000
 - Personal & Adv Injury: \$1,000,000
 - General Aggregate: \$2,000,000
 - Products – Comp/Op Agg: \$2,000,000
- Vendors found violating the vendor rules will be asked to leave the show and will receive NO REFUND for booth rental costs and associated costs for vending at the show.

VII. Services to be provided by Minnesota Quilters

- Confirmation of receipt of application form.
- Confirmation of acceptance as a potential vendor.
- Confirmation of Vendor's reservation in the Vendor Mall will be sent upon receipt of funds.
- An opportunity to rent exhibit booth spaces.
- Listing in the Show Guide and Show Website as a Vendor.
- Vendor ribbons and name badges for you and your employees to wear throughout the show. Minnesota Quilters will provide you with up to six (6) official name badges included in your booth price.
- Additional badges may be ordered or purchased at the show for an additional \$10.00 each.
- Listing on the Minnesota Quilters Show website at: www.mnquilt.org/mq2025 when total vendor payment is received.
- Access to Venue beginning on Tuesday, June 9, 2026, and/or Wednesday, June 10, 2026, for move-in and set-up. Move-in times will be scheduled with the Show Director. Your move-in time will be sent to you in May.
- Security will be provided starting with the show set up through Saturday, 13, 2026 at 6 p.m. Minnesota Quilters is not responsible for any loss, such as shoplifting, that may occur during the Show, including during set-up and teardown.

VIII. Early Termination of this Agreement:

- Either party may terminate this Agreement. Termination must be made in writing.
- If Vendor should terminate this Agreement, Minnesota Quilters will not reimburse any expenses incurred by Vendor prior to termination, except as shall be agreed upon by both parties. Termination by the vendor is subject to the following refund schedule:
 - 100% refund if canceled on or before January 31, 2026.
 - 50% refund if canceled on or before February 28, 2026.

- No refund if canceled thereafter.
- This Agreement shall terminate automatically upon completion by Vendor of services required by this Agreement or upon Vendor's dissolution of business.
- Force Majeure: The performance of the Agreement is subject to acts of God, war, government regulation, disaster, fire, medical epidemic, strikes, terrorism or threats of terrorism, civil disorder, curtailment of transportation facilities preventing or unreasonably delaying at least 25% of Event attendees and guests from participating at the quilt show & conference including emergency or non-emergency conditions, beyond the control of the parties making it inadvisable, illegal, impossible, or commercially impractical to hold the Event, for the Hotel to provide the meeting and sleeping rooms or related facilities and/or services for the Event, or for Minnesota Quilters to fully perform the terms of the Agreement. The Agreement may be terminated without penalty and with performance fully excused for any one or more of these reasons by written notice.
- All fees already paid to Minnesota Quilters will be refunded if Minnesota Quilters cancels the show.

IX. Assignment of Space

- Minnesota Quilters shall assign exhibit space and has sole discretion for the event. Any such assignment does not imply that similar space will be assigned for future events.
- Minnesota Quilters reserves the right to change the floor plan or to move a Vendor to another booth location prior to and during the event if Minnesota Quilters determines that to do so is in the best interest of the event.

X. Amendments:

- This Agreement may be modified or amended if the amendment is made in writing and is signed by both parties.

XI. Governing Law/Damages:

- The laws of the State of Minnesota shall govern this Agreement.
- In the event that Minnesota Quilters suffers damages as a result of Vendor's breach of any Articles of this Agreement, Vendor agrees to hold Minnesota Quilters harmless against any damages, losses, or fees, including reasonable legal fees, in any claim or proceeding brought by a third party based on Vendor's breach of these provisions.
- In the event of any other dispute arising out of this Agreement, the parties agree that each party shall bear its own expenses of settling the dispute.
- The failure of either party to enforce any provision of the Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of the Agreement.
- This Agreement constitutes the entire agreement of these parties.

CLICKING ON THE 'ACCEPT' BUTTON IN THE REGISTRATION SYSTEM SIGNIFIES YOUR INTENT TO ACCEPT AND AGREE TO THE ENTIRETY OF THIS CONTRACT.