

2026 COCC AMPLIFY Client Conference & Partners Expo

Exhibitor Terms and Conditions

“COCC” shall mean Connecticut Online Computer Center, Inc., and its officers, agents or employees acting on its behalf related to Partners Expo. “Exhibitor” shall mean the third party entity that has purchased a sponsorship for the 2026 COCC AMPLIFY Client Conference and rights to an exhibitor space in the Partner Expo. “MOHEGAN SUN” shall mean Capital Convention Contractors and the Mohegan Sun Earth Expo Center. COCC reserves the right to refuse space to any applicant for exhibition space, or to restrict the use of any materials, displays, or other information presented by Exhibitor that is not aimed at providing information on the latest platforms and services available by Exhibitor to the community bank and credit union customer base of COCC. All matters, issues or questions not covered by these Terms and Conditions are subject to the sole decision of COCC. COCC reserves the right to interpret or amend these Terms and Conditions at any time.

1. Exhibitor’s Space.

- (a) **Requirements of MOHEGAN SUN.** Exhibitor shall comply with all instructions of the MOHEGAN SUN management concerning all aspects of the use of exhibit space, including, but not limited to, the following: audio or visual recordings, safety regulations and shipment(s) of freight in the building. Exhibitor materials are restricted to Exhibitor’s booth within the Partner Expo and are not for display or use outside of such booth. Exhibitor shall complete any forms required by MOHEGAN SUN and comply with any terms set forth in the MOHEGAN SUN provided Exhibitor Service Manual (as may be amended from time to time)..
- (b) **Assignment of Space.** Exhibitor space will be assigned by COCC on a first-come, first-serve basis. While COCC will use reasonable efforts to assign Exhibitor to one of its preferred spaces, COCC reserves the right to make the final space assignment or change the space assignment, at its sole discretion, at any time up to the start of the Partner Expo.
- (c) **Booth Size.** A standard booth is approximately 10 feet wide by 10 feet deep consisting of a draped back wall 10 feet high and inside dividers 36 inches high. A pop-up booth is approximately 8 feet deep by 10 feet wide consisting of a draped back wall 10 feet high and inside dividers 36 inches high. Booth size assignments are determined by sponsorship level. COCC reserves the right to re-assign booth size at its sole discretion to best meet the needs of the Partners Expo.
- (d) **Displays.** Exhibitor’s display may not exceed the 10 feet of booth height in the booth. All displays in any booth over 4 feet in height and within 10 lineal feet of an adjoining booth must be confined to the back half of Exhibitor’s booth and any portion of the booth that is unfinished and visible must be draped or suitably decorated. Exhibitor’s display may not block the sight line from the aisle of any adjoining exhibitor.
- (e) **Equipment; Devices.** Any equipment or devices operated or demonstrated at any time during the Partner Expo shall be placed within Exhibitor’s booth so that no portion is closer than 12 inches to an aisle. Demonstration of handheld or portable devices is restricted to the area within Exhibitor’s booth space. Sounds on any equipment or devices should be off or at minimum volumes to avoid disturbance of other exhibitors and attendees.
- (f) **Obstructions Are Prohibited.** No obstructions shall be placed in any aisle, exit, passageway or lobby, or in any manner that may restrict or impede access to any fire extinguishing or other emergency equipment.
- (g) **Fire, Safety, and Health.** Exhibitor assumes all responsibility to comply with local, city and state ordinances and regulations covering fire, safety and health. All exhibit materials and equipment shall be reasonably located within the booth and protected by safety guard and devices where necessary. The use of flammable or potentially flammable materials is expressly prohibited.
- (h) **Display Installation.** Installation of booths may begin at 8:30 am on Wednesday, June 3, 2026. Exhibitors wanting to participate in the Preview (from 12:00 pm to 1:30 pm) must have their booth set-up completed by 12:00 pm. Installation activities are not permitted 12:00 pm to 1:30 pm. Installation can resume at 1:30 pm and must be completed by 5:00 pm.

- (i) **Display Dismantling.** Exhibitor shall not dismantle its booth prior to close of Partner Expo hours on Thursday, June 4, 2026, specific time to be determined by COCC in its sole discretion. Bills of Lading must be turned into the designated drayage company representatives by 5:00 pm on Thursday, June 4, 2026. All Carriers must check in by 6:00 pm. Designated drayage company will not be on-site on Friday, June 5, 2026.
 - (j) **Exhibitor Booth Attendance.** Exhibitor's booth must be staffed during all open hours of the Partner Expo for attendees.
 - (k) **Exhibit Non-Attendance.** If the Exhibit is unable to attend any portion of the Partner Expo, it shall notify COCC as soon as reasonably possible. Exhibitor's inability to attend or occupy its assigned space does not relieve Exhibitor's obligation to pay the full amount of the Sponsor fees agreed to by such Exhibitor. Subleasing and assigning of Exhibitor's space to any other person or party is expressly prohibited. Exhibitor, acknowledges and agrees, that COCC may, In its sole discretion and without liability to Exhibitor, use or re-assign Exhibitor's space if it is not occupied and completely set up by Exhibitor by 5:00 p.m. on Wednesday, June 3, 2026. Subleasing and assigning of Exhibitor's space to any other person or party is expressly prohibited.
- 2. Exhibitor Restrictions.**
- (a) Exhibit shall not use the Partners Expo or its Exhibitor space to promote any product or service offerings of Exhibitor or any third party other than those for which Exhibitor has a reseller, referral or subcontractor agreement in place with COCC for providing to the COCC customer base. COCC reserves the sole right to limit or cancel exhibit space if such space is used to display material of any nature that is deemed to be inappropriate for COCC's AMPLIFY Client Conference. This includes, but is not limited to, printed materials, equipment, signs, objects of art or costumes and/or abbreviated clothing worn by Exhibitor representatives.
 - (b) Exhibitor agrees to obtain all necessary licenses and permits to use music or other copyrighted protected material in exhibitor's booth or display.
 - (c) Noisy or obstructive work is prohibited during Partner Expo hours. Exhibit may not use noisily operating displays or flashing lights in its booth. All sound systems must incorporate volume controls or earphones. COCC reserves the right to turn off open sound systems if they are annoying the surrounding exhibitors.
 - (d) All interviews and demonstrations of exhibit materials, including distribution of literature samples, must be made within Exhibit's assigned booth. The canvassing or distribution of advertising matter outside Exhibitor's own booth is prohibited.
 - (e) Exhibitor shall not schedule, foster or conduct outside activities that might induce attendees outside of the Partner Expo space and conference areas during all regularly scheduled Conference activities, general sessions, breakouts, meals, social events and Partner Expo hours.
 - (f) Food products or beverages may not be distributed in any Exhibitor booth unless detailed plans and arrangements for such distribution have received prior written approval from COCC. Upon such approval, Exhibitor may purchase food from the MOHEGAN SUN's catering department. Exhibitors must comply with the terms of the MOHEGAN SUN's catering contract.
 - (g) If engaged in on-location transactions Exhibitor is responsible for complying with all federal, state and local laws regarding sales taxes and laws that may pertain to such sales, as well as pertinent MOHEGAN SUN and COCC regulations.
 - (h) Exhibitor shall observe all union contracts in effect among show management official contractors, facilities and various labor organizations regarding COCC's AMPLIFY Client Conference.
- 3. Exhibitor Representative Registration.** Each representative of the Sponsor must have an Exhibitor registration. The number of complimentary registrations is determined by the sponsorship level, additional registrations are \$675 each. All registered Exhibitor representatives shall obtain as Exhibitor Badge at the Exhibitor Registration Desk. This badge will entitle registered Exhibitor representatives to admission to the Partners Expo and social activities at the COCC AMPLIFY Client Conference. Badges must be worn at all times, including during set-up times and trade show hours. Badges are not transferable.
- 4. Liability and Risk.**

- (a) **Exhibitor's Property.** Use of the Exhibitor booth and all Exhibitor materials are provided by Exhibitor's own risk. COCC, MOHEGAN SUN, and their respective employees and agents shall not be liable for damages, loss or destruction to Exhibitor's displays, equipment, devices or other property for any reason, including, without limitation, theft, fire or other casualty. Exhibit shall be responsible for the security and protections of its property.
- (b) **Exhibitor Liability.** Exhibitor shall be liable for any and all damages to the building and facilities and the furniture and fixtures contained therein which shall occur through acts or omissions of the exhibitor, its agents, employees or invitees.
- (c) **Cancellation.** Cancellation of the Partners Expo or the exhibits at any time for any reason will not subject COCC to any damages or liability of any kind. In the event of such cancellation, Exhibitor waives any and all damages and agrees that COCC may, but is not obligated to, after deducting all costs and expenses, including a reserve for claims, refund Exhibitor its pro-rata share of all funds paid by exhibitors, which will constitute complete settlement to Exhibitor.
- (d) **Insurance.** Exhibitor shall obtain and maintain insurance coverage, at its own expense, for Exhibitor's business interruption, property loss or damage for its property, and liability coverage for property damage and personal injury to others. The exhibitor understands that neither COCC nor MOHEGAN SUN maintain insurance covering Exhibitor's property and it is the sole responsibility of Exhibitor to obtain such insurance.
- (e) **Safety Guards and Protection.** All persons attending the exhibit must be properly protected from injury. Exhibitor is solely responsible for insuring that any piece of machinery on display it brings into the Partner Expo or it otherwise uses is safe and does not cause injury to property or persons.
- (f) **Exhibit Prize Drawings.** Exhibitors is solely responsible for compliance with any applicable gaming laws or regulations that apply if Exhibitor elects to hold prize drawings.
- (l) **Indemnification.** Exhibitor assumes responsibility and agrees to defend, indemnify and hold harmless COCC, MOHEGAN SUN, and their respective employees and agents ("Indemnified Parties") from and against all loss, claims, causes of action, suits, damages, liability, expenses and costs, including reasonable attorney's fees, arising from or out of any (i) violation by Exhibitor, Exhibitor's agents or representatives of these Terms and Conditions, (ii) any patent, copyright or trade secret right or privilege of any third party, (iii) arising from any willful or negligent actions of Exhibitor, Exhibitor's agents or representatives, and (iv) any damages or loss or property or persons caused by Exhibitor, Exhibitor's agents or representatives.