



Registration FAQ

Is there a price for the event?

There is a fee tab on the event registration page that lists event admission based on membership. [AskEPRI](#) can also clarify the price for you based on your company's funding.

When I try to register, I get a message that my company does not have access to the material. Why am I getting this message?

[AskEPRI](#) can review the event's access and determine why you are unable to register.

When I try to register, I get an export control error. Why am I getting this message?

[AskEPRI](#) can review and resolve the export control hold.

I tried to register but got a message that the event is invite only. How do I get an invite?

Please contact the event planner to see if you can get an event invite. You may also email Events@EPRI.com for more information.

I have never registered for an event before, how does the process work?

If you are not yet in our system, you will be prompted to submit your contact information. After 1-2 business days you will receive an email saying your registration has been approved. Once you receive this email, please go back to the event registration page and enter your contact information. Our system should now recognize you and let you complete your registration.

I registered for an event a few days ago but haven't heard anything, who should I contact?

[AskEPRI](#) can review the contact's status in our system.

I registered for an event but never got a confirmation email, can you send me a new one?

Yes, please provide your contact information and we can resend the confirmation email.

How do I update my event registration?

Please go to the event registration page and click 'Already Registered?' under the registration button. After entering your contact information and confirmation number you should be able to update your existing event registration. If you have any questions or need help, just email Events@EPRI.com.

I am looking to see if there is a specific event happening this year, can you check?

[AskEPRI](#) can check or follow up with the necessary event planner. Events also become available on the calendar as the year progresses.

I can no longer attend, but somebody else from my company can. How do I change the name?

Due to export control and EPRI account verification requirements, the original attendee should cancel their registration. The person replacing the original attendee should complete a new registration. If they are not on the invite list, just contact the event planner to explain the situation and request to be added to the invite list and receive invitation. Reach out to the event planner.

How do I pay by wire transfer?

Wiring instructions for the Electric Power Research Institute: Bank of America Chicago, IL ABA: 026009593 (incoming domestic incoming wires) Electric Power Research Institute, Inc. Acct No: 1233954313 Swift Code: BOFAUS3N (international incoming wires)

How do I pay by ACH?

If paying by ACH, please use CTX Format
Bank of America Chicago, IL ACH: 122000030 Electric Power Research Institute Acct. No: 1233954313
Bank Address:
Bank of America
100 West 33rd Street
New York, New York 10001

Please include your name, the name of the meeting and your confirmation number in the memo to ensure prompt credit to your account.

How do I pay by check?

Please make the check out to EPRI
Mail to: EPRI 13014 Collections Center Drive
Chicago, IL 60693

Please include your name, the name of the meeting and your confirmation number in the memo to ensure prompt credit to your account.

Is there a standard cancellation policy for EPRI events?

No, cancellation policies vary by event. Please refer to the event website for specific information. If you have questions about cancellation, please reach out to the event planner or to email Events@EPRI.com.