Privacy Policy

Event Management Services (EMS) is committed to protecting and respecting your privacy. We are currently working to adhere to GDPR regulations for our employees, suppliers, clients and their respective contacts.

Data Protection says that we are allowed to use and share your personal data only where we have a proper reason to do so. The law says we must have one or more of these reasons to contact you:

- CONTRACT - your personal information is processed in order to fulfil a contractual arrangement
- CONSENT - you have agreed to us using your information e.g. for sending you information on an event, or a venue
- LEGITIMATE INTERESTS - our contact to you is made in the best interests of EMS delivery high quality service to you
- LEGAL OBLIGATION - there is statutory or other legal requirement to share the information e.g. law enforcement purposes

We use your information primarily to fulfil a client contract and to provide excellent service to our customers.

All personal data collected by EMS is applicable to one of the four reasons above. When EMS is requested to act as a data processor and handle personal data owned by its clients, those clients are required to confirm that the data provided has either consented, contracted or has a legal obligation that enables EMS to contact the data on the client’s behalf, within the remit of GDPR regulations. If none of these 3 reasons apply, the client will need to demonstrate that there are legitimate business interests to contact the data. These legitimate business interests must be proven not to override the interests or fundamental rights and freedoms of the individual records EMS is asked to handle and must take into consideration the reasonable expectations of individuals being contacted.

You are entitled to request the following from EMS, these are called your Data Subject Rights and there is more information on these on the Information Commissioners website www.ico.org.uk

- THE RIGHT TO BE INFORMED – the right to be informed about how your personal information is being used and processed (as described in this policy)
- RIGHT OF ACCESS – the right to access the personal information we hold about you
- RIGHT TO RECTIFICATION – the right to request the correction of inaccurate personal information we hold about you and to have incomplete personal information completed
- THE RIGHT TO ERASURE (also known as the Right to be Forgotten) - the right to request that we delete your data, or stop processing it or collecting it, in some circumstances
- RIGHT TO RESTRICTION OF PROCESSING – the right to restrict processing of your personal information
• RIGHT TO DATA PORTABILITY – the right to electronically move, copy or transfer your personal information in a standard form, or port elements of your data either to you or another service provider
• RIGHT TO OBJECT – the right to object to processing of your personal information
• THE RIGHT TO STOP DIRECT MARKETING – the right to request not to receive direct marketing messages, and to withdraw consent for other consent-based processing at any time
• THE RIGHT TO COMPLAIN – the right to complain to your data protection regulator, which is the Information Commissioner’s Office, in the case of the UK

We encourage you to contact us before making any complaint and we will seek to resolve any issues or concerns you may have. If have any general questions about your rights or if you want to exercise your rights or have a complaint, please contact us, details in the contact us section at the end of this document.

At EMS we are moving all personal data so that it is collected and stored in the cloud held with industry-leading security measures and privacy policies that safeguard all data held by the company.

For More Information

If you have any questions or comments about this policy, our services, or your experience with Event Management Services Ltd., you can write to us at:

Event Management Services Ltd
20A Charles Street
BATH
BA1 1HX