MAKING THE CHANGE

Introduction to the ASSOCIATIONS INCORPORATION ACT 2015

PRESENTER: Libbee Prouse
Associations and Charities Branch
ABOUT INCORPORATED ASSOCIATIONS

- 18,000 not for profit organisations registered in WA.
- All shapes and sizes.
- Activities include conserving historical and cultural heritage of the State.
- Not compulsory to incorporate.
THE NEW LAW

• On 1 July 2016 the *Associations Incorporation Act 2015* and regulations came into effect.

• Replaced existing *Associations Incorporation Act 1987*.

• No need for existing incorporated associations to reapply for incorporation.
OVERVIEW OF CHANGES

Annual General Meeting within 6 months after end of each financial year.

Record keeping

• Register of Members, Record of Office Holders and Rules;
• address details to be lodged with Consumer Protection.

Financial records record and explain transactions.
FINANCIAL REPORTING

• Accounts to be presented at each AGM.
• Content of the report depends on revenue Tier.

Tier 1: less than $250,000 – no audit required.
Tier 2: $250,000 - $1M – accounts to be reviewed.
Tier 3: over $1M – accounts to be audited.
INFO STATEMENTS

Due within 6 months after the end of an association’s financial year.

• Address for service.
• Does association have at least 6 voting members?
• Date of the most recent AGM.
• Revenue for most recent financial year.

Lodge online - www.commerce.wa.gov.au/associationsonline
COMMITTEE RESPONSIBILITIES

Eligibility requirements: certain persons prohibited from being committee members without approval.

Material personal interests to be disclosed and managed.

Duties for committee and officers.
UPDATING THE RULES

Rules (Constitution) to be reviewed and updated

• include all Schedule 1 requirements;
• be consistent with the requirements of Act; and
• meet the needs of the individual association

Changes to be made by 1 July 2019
RESOURCES AND PUBLICATIONS

- INC Guide
- Transition packs
- Health Check
- Online resources
- AssociationsOnline help guides

Stay informed: Subscribe to the Associations Newsletter
THANK YOU
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