Anschutz

2026 CU Anschutz All Alumni Celebration and School of Medicine Alumni Reunion

Class Champion Example Language Templates

Email Template:

Subject: Join Us for Our [XXth] Reunion!

Body:

"Dear [Alum Name],

This is [Your Name], your classmate from the University of Colorado Anschutz [School, College, or Program], Class of [Year]. We are excited to celebrate our [XXth] Reunion this September, and I want to personally invite you to join us.

The reunion will take place **Thursday, September 24 – Saturday, September 26, 2026**, featuring a variety of activities both on and off campus. The highlight of the weekend, the Reunion Reception and Class Dinners, will be held on the evening of Friday, September 25.

Can I confirm your contact information (email, phone number, mailing address) to ensure you receive an invitation from CU Anschutz Alumni?

Additionally, we are creating a digital reunion book for our class as a way for us to stay in touch and learn about life updates. Can we send you information on how to submit your page?

Looking forward to reconnecting with you!

Best regards, [Your Name] [Your Contact Information]"

Phone Call Template:

Introduction: "Hi, [Alum Name]. This is your classmate, [Your Name]. We both graduated from the University of Colorado Anschutz [School, College, or Program] in [Year]. We will be celebrating our milestone reunion of [XX] years this September."

Conversation Starters:

- "How have you been?"
- "What have you been up to?"
- "May I have your updated contact information for a reunion invitation?"

Accessibility Additions for Phone Calls: If you encounter an alum who is hard of hearing or has speech difficulties, use these talking points:

- *"I want to make sure this is easy for you. Would you prefer that we continue by email or text instead?"*
- *"Can I confirm your email address and/or mobile number so I can send the details in writing?"*
- *"I'll send you all the reunion information and memory book details by email or text right away."*
- *"If you need any additional assistance or an alternate format, please let me know—we're happy to accommodate."*

Main Message: "[Alum First Name], I'm serving as a class champion for our [XXth] Reunion this year. I am reaching out to inform you of our upcoming reunion and to ask if you are planning to attend. The event will take place from **Thursday, September 24 – Saturday, September 26, 2026**, and will feature a variety of activities both on and off campus. The Reunion Reception and Class Dinners, which are typically the highlight of the weekend, will take place on the evening of Friday, September 25. We hope you can join us."

Contact Information Confirmation: "Can I confirm your contact information? (email, phone number, mailing address) This will ensure you receive an invitation to our reunion from CU Anschutz Alumni."

Optional Questions:

- "Are you interested in attending our [XXth] Reunion?"
    - **Yes, I'm attending:** "I can't wait to see you in September! I'm hoping we can get most of our class to return. We would love for you to reach out to the friends you were close with and ask them to come back, too!"
    - **Maybe, I'll think about it:** "We'd love to see you in September! If you're still deciding, please keep in mind that registration will close two weeks before the event. We hope you can join us for this milestone celebration; it won't be the same without you!"
    - **No, I'm not able to attend:** "I'm sorry to hear you can't make it back to our milestone in September. Hopefully, we will get to see you at the next reunion. Please still consider creating your page in our Class of [YEAR] memory book, it is a great way to stay connected from a distance."
- "Are you interested in creating your page in our class memory book?"
    - **Yes, I've already created my page:** "Great! I am excited to see how the book turns out."

- **Sure, what is that:** "Can I confirm we have your correct email address? (email addresses are needed to send an invitation) We would love to have you contribute. The CU Anschutz Alumni team created a digital memory book for our class as another way to reconnect with one another regardless of whether you can attend the celebration. To find our book you can contact Anika Jarvis at anika.jarvis@cuanschutz.edu.

- **No thanks:** "We welcome you to create your page regardless of whether you are attending the reunion celebration. If you change your mind, please feel free to reach out to me or the CU Anschutz Alumni Relations team, at anika.jarvis@cuanschutz.edu and/or 303-724-7294."

Text Messaging Template

"Hi [Alum Name], this is [Your Name], your classmate from CU Anschutz [School, College, or Program] Class of [Year]. We are celebrating our [XXth] Reunion this September! Can I confirm your contact info for the invitation? Also, would you be interested in contributing to our class memory book? Let me know!"

Written Letter Template:

[Your Name] [Your Address] [City, State, ZIP Code] [Date]

[Alum Name] [Alum Address] [City, State, ZIP Code]

Dear [Alum Name],

I hope this letter finds you well. This is [Your Name], your classmate from the University of Colorado Anschutz [School, College, or Program] in Class of [Year]. We are excited to celebrate our [XXth] Reunion this September, and I want to personally invite you to join us.

The reunion will take place from **Thursday, September 24 – Saturday, September 26, 2026**, featuring a variety of activities both on and off campus. The highlight of the weekend, the Reunion Reception and Class Dinners, will be held on the evening of Friday, September 25.

Can I confirm your contact information (email, phone number, mailing address) to ensure you receive an invitation from CU Anschutz Alumni?

Additionally, you should receive an email request to create your memory book page. If you don't see it or if you'd like it to be sent to a different email address, please let me know. This is a great way to share life updates and achievements since graduation, and to stay connected with your classmates.

(Please insert anything personal)

Looking forward to reconnecting with you!

Best regards, [Your Name] [Phone Number and Email]

Social Media Template:

Instagram/Facebook/LinkedIn Post Template:

🎉 **Join Us for Our [XXth] Reunion!** 🎉

Hey [Class of Year] [School, College, or Program] Alumni! It's time to reconnect and celebrate our milestone reunion this September! 🎓✨

🗓️ **Dates:** Thursday, September 24 – Saturday, September 26, 2026
📍 **Location:** CU Anschutz

We'll have a variety of activities both on and off campus, with the highlight being the Reunion Reception and Class Dinners on the evening of Friday, September 25.

Don't miss out on this chance to catch up with old friends, reminisce about our time at CU Anschutz and create new memories together. 💬❤️

Stay Connected:

- Confirm your contact information to receive an invitation.
- Contribute to our digital memory book and share your life updates!

For more details, visit: CU Anschutz Alumni Celebration Page

Looking forward to seeing you all there! 🎊

#CUAnschutzReunion #ClassOf[Year] #MilestoneReunion #AlumniGathering