

2027 WOMEN'S LEADERSHIP CONFERENCE PRESENTER APPLICATION INFORMATION

CTA is excited to announce we are seeking presenters for the 2027 CTA Women's Leadership Conference.

The 2027 Women's Leadership Conference will center on **uplifting, supporting, and empowering women leaders** across CTA. With a focus on leadership development, combating gender bias and discrimination, and sustaining ourselves as caregivers and changemakers, this conference will provide tools, inspiration, and connection.

This is not just another conference. It is a gathering designed to empower, connect, and sustain women leaders—ensuring that every participant leaves with tools, support, and renewed confidence to lead with purpose. Participants will leave feeling recharged, confident, and ready to thrive in their roles, equipped with new strategies to bring back to their chapters and communities.

The workshops are 1 hour and 30 minutes long depending on the format and you may apply to present multiple sessions.

Although there is no monetary compensation for presenting, it is an opportunity to share your knowledge and network with colleagues. Please see below for further details on covered expenses.

2027 Women's Leadership Conference

April 16-18, 2027

The Westin San Diego Gaslamp Quarter

Application Deadline: **Monday, October 26, 2026**

APPLICATION REVIEW PROCESS

The deadline to apply is **Monday, October 26, 2026**. You will be notified by email if your presentation is accepted in December. The Conference Planning Committee will review all applications on a continuous basis and will convene as a group to make their selections based on the following criteria:

- **Relevance** to conference charge and themes
- **Practical application** for participants to take back to their locals
- **Evidence of expertise** in subject matter
- **Commitment to uplifting and empowering women** in our movement

We are looking for sessions that specifically address the following topics that fit into the following session themes:

1. **Empowerment & Confidence**
2. **Mentoring & Networking**
3. **Wellness & Sustainability**

Empowerment & Confidence (Saturday Session)

- Combating imposter syndrome and affirming women's leadership at every level.
- Addressing internalized bias and fostering allyship across differences.
- Building confidence to step into new roles and make an impact.
- Sharing stories of perseverance and success that inspire women to lead.

Mentoring & Networking (Saturday Session)

- Mentorship models that connect women across generations.
- Facilitating meaningful networking opportunities within CTA.
- Creating pathways for new and emerging leaders to enter leadership.
- Building solidarity among women leaders across locals and chapters.

Wellness & Sustainability (Sunday Session)

- Caring for ourselves as leaders and caregivers.
- Embracing art, creativity, and reflection as sources of healing and renewal.
- Wellness-centered practices: meditation, yoga, relaxation, and mindful self-care.
- Structuring leadership in ways that balance professional, personal, and caregiving roles.
- Creating inclusive spaces where families and children are welcomed into leadership journeys.

If you are submitting a session on Empowering & Confidence or Mentoring & Networking, you will be presenting on Saturday. If you are presenting on Wellness & Sustainability, you will be slotted on Sunday. If you have something that falls outside these themes, please feel free to submit an application; however, the Planning Committee will be prioritizing sessions that align with the themes outlined above.

FACILITATION APPROACH

We encourage facilitators to think beyond the traditional lecture + PowerPoint. Consider creating sessions that open up new kinds of spaces, such as:

- Networking activities that build relationships.
- Wellness experiences like yoga, meditation, coloring, or puzzles.
- Relaxation opportunities such as neck massages or other calming practices.
- Interactive formats that prioritize connection, creativity, and renewal.

Our goal is for participants to leave not only with skills and strategies, but also with a sense of uplift, healing, and inspiration.

APPLICATION QUESTIONS

Contact Information & Presenter Information

- New Presenter or Returning Presenter
- Biography Statement & Headshot
- References: Including name, school or organization and phone

Session Information

- **Session Title** – (Published Information – please use [Title Case](#)) *We suggest using a catchy title to entice participants to your session.*
- **Session Category** – Empowerment & Confidence, Mentoring & Networking, Wellness & Sustainability
- **Grade Level** – (select all that apply) - TK, 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, All (TK – 12)
- **Co-Presenter** – Name(s) and Email(s), if applicable.
- **Session Description** – (Published Information) This must be completed for the application to be considered. Applicants are responsible for editing their own description and must thoroughly check them before submitting for correct grammar and punctuation. Participants should know what to expect from a workshop based on the description.
- **Session Summary/Activity** - Use this opportunity to indicate the larger context and purpose of the proposal and to provide additional information, such as rationale, background and/or historical information, linkage with

related efforts and events, methods of engaging, and measures of effects and/or impact for participants. Each session is 90 minutes long depending on format. How do you plan on considering the needs of adult learners during your presentation?

- **CTA Virtual Pass** – CTA will record this elective session for the CTA Virtual Pass. The recording will be made available to those who cannot attend the in-person conference. CTA will coordinate with you to record this session via Webex at a time convenient for you following the conference. These virtually recorded workshops will be made available to members through the CTA Virtual Pass to Online Learning platform. CTA's online learning platform is a benefit to members to allow them to gain professional development hours and to earn university credit. Coordination with CTA to record this workshop will be taken into consideration by the committee as they evaluate your presenter application.

PRESENTER TRAVEL & REIMBURSEMENT POLICIES

Travel and necessary lodging expenses are reimbursed as well as Saturday night dinner. For Saturday night dinner, you are allowed a **\$35.00** meal reimbursement. **You must provide an itemized receipt** to be reimbursed for dinner.

- For housing, CTA will reimburse you for one night's stay if you are presenting on one day, even if you are presenting two sessions on Saturday. You will only be reimbursed two nights if you are presenting on both Saturday and Sunday.
- For travel, you will be reimbursed for the most economical coach airfare (booked at least 21 days in advance of the conference start date) or mileage at the IRS rate (currently 76 cents per mile). Mileage reimbursement cannot exceed the cost of the average coach airfare.
- CTA will NOT reimburse for rental cars.
- CTA will reimburse for self-parking at the conference hotel OR airport parking with a receipt. CTA will reimburse for shuttle/rideshare when not parking a car unless hotel provides a complimentary airport shuttle.

If you are selected, you will receive a presenter reimbursement form that you can complete and submit at the conference or send it to the Conference Coordination Center at the conclusion of the conference.

PRESENTER POLICIES

You are allowed a maximum of two (2) presenters per session. Each presenter must be an integral and involved speaker in the session and engage in the presentation. CTA will only reimburse up to two presenters. Any number over that amount is your responsibility.

CTA will not tolerate obscene language, racial or cultural slurs or any negative references pertaining to any individual or groups.

There is NO selling whatsoever of any materials or products in the session. If you are presenting concepts and materials in your workshop which may also be purchased, we remind you that we do not allow "selling" during the sessions. If you wish to sell your product, you can apply to have an exhibitor table in our exhibit area for a fee.

IMAGE & RECORDING CONSENT

CTA may record, photograph, video, audio record, or internet stream your presentation. By accepting to be a presenter at the Women's Leadership Conference, you consent to your session being recorded and your image and/or recording possibly appearing in photographs or video session presentations. You agree to abide by the Code of Conduct for CTA events and to wear your badge at all times in the conference area.

We appreciate your support and thank you for your interest in presenting at CTA's Women's Leadership Conference!

Sincerely,

Women's Leadership Planning Committee