

TREASURERS TRAINING & EVALUATING AND IMPROVING YOUR PAC TRAINING

2026 REGION 2 LEADERSHIP CONFERENCE

GRAND SIERRA RESORT, RENO, NEVADA

DATE:

FRIDAY, SEPTEMBER 25, 2026

TIME:

9:00 A.M. – 12:00 P.M. *TREASURERS TRAINING*

12:30 P.M. – 2:30 P.M. *EVALUATING AND IMPROVING YOUR PAC TRAINING*

This training is independent of the Region 2 Leadership Conference. CTA Region 2 will cover the cost of one night's hotel stay on Thursday at the standard rate of \$169 plus tax and a \$20 resort fee, as well as provide Friday's training meals (breakfast and lunch) **for one participant per chapter (Treasurer or designated representative).** All other expenses for additional participants will be the responsibility of the Chapter.

Chapters and Service Center Councils (SCC) may send multiple participants; however, any expenses for additional attendees will be the responsibility of the chapter or SCC. Meals provided during the workshop will be invoiced, and payment will also be the responsibility of the chapter or SCC.

The **Treasurers Training** will take place on **Friday, September 25, 2026, from 9:00 a.m. to 12:00 p.m.** This session is designed to help treasurers manage a broad range of financial and reporting responsibilities. Key topics include:

- Setting up and maintaining chapter books and records
- Developing a budget
- Preparing financial reports, federal and state tax returns, and PERB reports

Additionally, the training will cover fiduciary duties, best practices, and recent updates from the IRS and Franchise Tax Board that affect local chapters.

The **Evaluating and Improving Your PAC Training** will be held on **Friday, September 25, 2026, from 12:30 p.m. to 2:30 p.m.** This interactive session focuses on the key duties and responsibilities of a PAC Treasurer. Topics include how to establish a PAC, prepare campaign statements, meet filing requirements, and manage timelines effectively.

Register for the pre-conference sessions using the following link:

www.cta.org/conferences



PRE-CONFERENCE SESSIONS

FRIDAY, SEPTEMBER 25, 2026

TENTATIVE AGENDA

9:00 A.M. – 9:30 A.M.
Introductions/Welcome

9:30 A.M. – 12:00 P.M.
Treasurers Training

12:00 P.M. – 12:30 P.M.
Lunch

12:30 P.M. – 1:00 P.M.
Introductions/Welcome

1:00 P.M. – 2:30 P.M.
**Evaluating and Improving
your PAC Training**

