



## 2022 IPA RESEARCH GRANTS- PROPOSAL GUIDE

The IPA Research Committee and Research Grants Subcommittee are delighted to launch another call for proposals in 2022.

### Who may apply?

Proposals are welcome from all psychoanalytic researchers, including non-IPA members, who are affiliated with an organization capable of administering a grant (also known as a *Responsible Authority*) and providing IRB (ethical approval or exemption).

### Full requirements, terms, and general conditions

- Full requirements and details relevant to the specific research grant programme can be found by clicking [here](#).
- General conditions- click [here](#).

Please note that by sending a research proposal, you agree to abide by the above requirements, including those detailed in the *General Conditions covering IPA Research Grants*. Failure to agree to abide by these requirements will disqualify you from eligibility to apply.

### How can I apply?

All proposals must be sent electronically through our online submission platform, Cvent, by clicking [here](#). Please note that all applicants (including those who applied last year) will be required to create a new Cvent account. This can be done by clicking on the red 'Log In' button on the top right-hand corner of the page, followed by clicking 'Need to create an account'.

### Deadlines

- Proposal submission deadline- May 30, 2022, at 23:59 PM GMT
- Decision deadline- We anticipate that decisions will be finalized and communicated by early September 2022.

### Languages

We are pleased to announce that proposals can be sent in English or Spanish for the 2022 round.



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The online proposal form has been designed to obtain as much relevant information as we can in order to determine our decisions. We must also facilitate the evaluation process for our reviewers, who are volunteering their time. We therefore require that all proposal guidelines must be followed in order for your proposal to qualify for grant consideration.

Proposals will be reviewed by psychoanalysts who are not necessarily trained in specific research methodologies. For that reason, research proposals should be written in a form that will be comprehensible to most research-minded psychoanalysts. Applicants should take care to explain technical terms and subjects in a manner comprehensible to psychoanalytic readers. Referring to a school of philosophy or a statistical test by name alone will greatly weaken a proposal. Explaining what a technical approach is and why it is appropriate to the question under study strengthens the proposal.

Please note that you can save your proposal at any stage by clicking on the 'save' button at the bottom of each online proposal form page. When you next login to your Cvent account, click on the 'edit' button next to your submission title in order to continue or to complete the submission.

### Online Proposal Form Guide

#### Part 1- Applicant and Research Information

Within the online proposal form, you will be asked to provide details of the Principal and Co-Principal Investigators, and the overall research itself, including:

- Names and contact information
- IPA Membership Status and Society/Institute
- Country/Region
- Research project Title
- Competing renewal status (note: this only applies if your research project has been awarded a grant from the IPA in previous rounds and you are applying for additional funding for the same research).



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- If your research has previously completed an IPA or APsA research programme.
- If your research has received funding from another source.

### Part 2- Supporting Documents

Within the online proposal form, you must provide the following supporting statements attached documents. Please ensure that these supporting documents follow the advised word limits. Word limits have been set to encourage concise and clear responses, which will allow our reviewers to fairly evaluate proposals in a time-efficient manner.

- **Attachment 1 should include:**
  - **Abstract-** limit to approximately 1000 words.
  - **Background and literature relevant to project-** limit to approximately 250 words.
  - **Stage of research and activities to be supported (e.g., start-up funds, data collection, and/or data analysis)-** limit to approximately 100 words.
  - **Chronological research plan-** limit to approximately 250 words.
- **Attachment 2 should include:**
  - **Relation to psychoanalysis-** Explanation of how your research is specifically psychoanalytic or contributes to psychoanalytic knowledge- limit to approx. 600 words.
  - **Relation to IPA priorities-** Explanation of how research supports IPA priorities (please click [here](#) to read priorities)- limit to approx. 600 words. Please note that a current priority of the IPA is to study the process of teleanalysis (psychoanalysis provided via telehealth technology). We welcome high quality research proposals designed to promote psychoanalytic knowledge about teleanalysis. Ideally, these will be methodologically sound proposals that do more than survey opinions on the subject.
- **Attachment 3 should include:**
  - **Institutional support-** Documented evidence of any institutional, organisational, or consultant support for your research.
- **Attachment 4 should include:**



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- **Extended methodology-** Please provide a description of your research, including the methodology and the rationale for that methodology- limit to approx. 1000 words.
- **Attachment 5 should include:**
  - **Brief Bios:** Please include a brief bio (limit to approximately 150 words each) of the Principal Investigator and Co-investigators of the research project.
  - **Brief CVs:** Please include a brief CV (limit to one page each) for the Principal Investigator and Co-investigators.

### Part 3- Budget Proposal, Responsible Authority, and Ethical Documentation

Within the online proposal form, you will be asked to provide the following information within the provided questionnaire spaces:

#### Budget Proposal

Applicants can request up to \$20,000 USD, but grants are typically awarded in amounts of \$10,000 USD or less.

Your budget proposal should outline all costs in US Dollars and must be directly related to your research. IPA financial procedures do not allow for the funding of overhead or indirect costs or certain kinds of equipment, PCs, etc. However, travel directly relevant to the award, such as to a research training project or to present the findings of the work, is acceptable. Almost anything else is acceptable but should be outlined in the budget.

#### Small Grants Programme

The Small Grants Programme is available to IPA Candidate or Members who have recently graduated (less than three years post-graduation). The usual award is limited to \$2000 USD, but awards of up to \$5000 USD may be granted in unusual circumstances. These grants are intended primarily to help potential researchers in their developments as investigators by supporting mentoring and research focused education.

#### Responsible Authority and Ethical Documentation



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Researchers must be affiliated with an organization capable of administering any grant that is awarded. This is also known as a *Responsible Authority*, and this should be a local institution, organisation, university, or IPA society.

IRB (ethical) documentation must be provided before any awarded grant is released. This should be documentation that either approves that your research proposal meets local ethical criteria if human subjects are involved, or confirmation of exemption in the case that human subjects are not involved. Documentation can be obtained from your Responsible Authority's local ethics committee or another source.

You are not required to have this documentation at the time of your proposal, but it is encouraged.

### **Part 4- Send your proposal**

Once your proposal is ready for evaluation, click on the 'send proposal' button on the final page.

If you require further assistance, please email [lucila@ipa.world](mailto:lucila@ipa.world).