



**Florida Chapter of the
American Academy of Pediatrics**
INCORPORATED IN FLORIDA

FCAAP Treasurer

All members running for a position on the Board of Directors shall have been a voting member of, and in good standing with, this organization for at least a two-year period, with one year of active committee service within one year of the election.

The term of the Treasurer shall last for approximately two years, starting with their installation at the annual business meeting and continuing until the annual business meeting held closest to twenty-four months from that date. The FCAAP Bylaws provide the responsibilities of the Treasurer:

1. The Treasurer shall assist the President, Vice President, and Secretary in the performance of their duties and shall represent the President, Vice President, and/or Secretary at any meeting or function when requested.
2. The Treasurer shall work with the Executive Director and the accountant to provide oversight of the financial operations of the organization and to ensure that financial reports are presented to the President and the Board of Directors at each regular meeting of the Board of Directors.
3. The Treasurer shall make a concerted effort to represent the organization by attending local and regional meetings, and shall inform members and non-members about the activities of the organization, highlighting the benefits of membership.
4. The Treasurer shall assist the Immediate Past President in serving as a liaison with the regional representatives and representatives at large to provide orientation and on-going support as they perform their duties.