

PMI Washington DC (PMIWDC) Cancellation/Refund Policy for September 22 & 23 2021 Symposium

Event Cancellation

In the case that the September 22 and 23 Symposium is cancelled due to unforeseen circumstances, all registered attendees will be notified via email as recorded on the registration form. A full refund of the event fees will be provided to registered attendees less the credit card process fee and administrative fee ($25). Event cancellation is rare and PMIWDC will make every effort to immediately notify registrants of a cancellation.

No Refunds for Non-Attendance

Refunds are not provided for any cancellation notice received after event date regardless of the reason for partial or complete non-attendance.

Pre-Event Registration Refunds or Cancellation

1. All registered attendees are required to access the registration portal and self-select their cancellation. Inquiries can be submitted to PMIWDC Chapter at info@pmiwdc.org.
2. Please note if you do not cancel and do not access the Virtual Event, you are still responsible for payment.
3. Refunds or Cancellations need to be completed online by September 8, 2021 (14 days before the first day of the event). Requests received 13 days or less before the first day of the event will not be eligible for a refund. Registrations are non-transferable to other people, across calendar years, or for other PMI events. All applicable refunds are made at the time of cancellation.

4. Pre-Event Registration Refund or Cancellation paid by credit card will be handled as follows:

a) If payment for registration has not been processed, the registration request will be cancelled.

b) If the registration has been processed, the credit card account used for the original registration will be credited for the registration amount, less the credit card process fee and administration fee ($25).

****** Note: Late cancellations forfeit payments. No refunds. ******