

Virtual Attendee

Logistics Packet

2024 USAF CIVIL ENGINEERS

RDWORKSHOP

Requirements Development Workshop

In This Packet

Virtual Logistics
ZoomGov Links

Where

Links for all virtual sessions can be found on the [Attendee Hub](#)

When

Day 1: 23 April 2024

0800 – 1700: RDW General Session
Windermere YZ Ballroom

Day 2: 24 April 2024

0800 – 1700: RDW Breakout Sessions
Bayhill Breakout Rooms

Day 3: 25 April 2024

0800 – 1700: RDW General Session
Windermere YZ Ballroom

Points of Contact

General Inquiries:

Email: af.a4.a4c-rdw-workflow@us.af.mil

Topics & Agendas

The 2024 RD Workshop schedule can be found on the event [website here](#) or by visiting A4CEvents.com

What to Expect

- Sessions will be streamed through ZoomGov and accessible through the RD Workshop [Attendee Hub](#)
- Opportunities to engage virtually
- Post-session feedback surveys
- We politely ask for attendees to keep their videos off to protect from bandwidth issues
- The Attendee Hub verification code will send as a text message or email (check you junk folder)

Engage Online



All attendees have access to [Cvent Attendee Hub](#) both online and via the Cvent mobile app.

To use the app:

- Download the Cvent Events App from your phone's app store
- Open the App and search for the name of the event (*2024 Requirements Development Workshop*)
- Select the event and log in by typing the email address that you entered when you registered
- From this app you can access the event schedule, your profile, information about speakers, slides and more.
- If you have questions regarding the app, please contact af.a4.a4c-rdw-workflow@us.af.mil

TUESDAY / 23 APRIL

Time	ZoomGov Link
0800 – 1700	https://www.zoomgov.com/j/1604420868

WEDNESDAY / 24 APRIL

Time	Break out room	ZoomGov Link
0800-0900 – SESSION 8 0920-1020 – SESSION 9 1040-1140 – SESSION 10 1140 – 1310 – Lunch 1310-1410 – SESSION 11 1430-1530 – SESSION 12 1550-1650 – SESSION 13		- Each ZoomGov link is all day in one room - Refer to the Breakout Agenda for Room location and click the corresponding Zoom link.
0800-1715	Room 1 - Bayhill 17/18	Zoom Link: https://www.zoomgov.com/j/1611720841
0800-1715	Room 2 - Bayhill 19/20	Zoom Link: https://www.zoomgov.com/j/1601038708
0800-1715	Room 3 - Bayhill 21/22	Zoom Link: https://www.zoomgov.com/j/1610749660
0800-1715	Room 4 - Bayhill 23/24	Zoom Link: https://www.zoomgov.com/j/1604597830
0800-1715	Room 5 - Bayhill 25/26	Zoom Link: https://www.zoomgov.com/j/1619787111
0800-1715	Room 6 - Bayhill 31/32	Zoom Link: https://www.zoomgov.com/j/1604427715

THURSDAY / 25 APRIL

Time	ZoomGov Link
0800 – 1700	https://www.zoomgov.com/j/1606700248

Topics & Agendas

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*Links and Agenda are subject to change. Refer to the [Attendee Hub](#) for the most up to date information.